



## REQUEST FOR PROPOSAL (RFP)

### FIRE PROTECTION SYSTEM SUPPORT FOR COUNTY BUILDINGS

<b>RFP Number:</b>	<u>12-0217</u>	<b>Contracting Officer:</b>	<u>B. Schwartzman</u>
<b>Proposal Due Date:</b>	<u>April 25, 2012</u>	<b>Pre-Bid Conf. Date:</b>	<u>April 11, 2012 (section 1.4)</u>
<b>Proposal Due Time:</b>	<u>3:00 PM</u>	<b>RFP Issue Date:</b>	<u>March 29, 2012</u>

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SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:	
Proposal and/or Performance Bond:	Not applicable
Certificate of Competency/License:	Section 1.15
Indemnification/Insurance:	Section 1.8
Pre-Bid Conference/Walk-Thru:	Section 1.4

**At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration.** The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services within ten (10) working days after the official bid due date. When counter-signed by an authorized County representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified herein.

**Contractors shall complete and return the entirety of this RFP Document, and attach all other information requested in this RFP document (See Provision 1.12). Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.**

#### NO-RESPONSE REPLY

If any Contractor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Contractor List, please mark the appropriate space, complete name below and return this page only.

- ☐ Not interested at this time; keep our firm on Lake County's Contractors List for future solicitations for this product / service
- ☐ Please remove our firm from Lake County's Contractor's List for this product / service.

#### CONTRACTOR IDENTIFICATION

<b>Company Name:</b> _____	<b>Phone Number:</b> _____
<b>E-mail Address:</b> _____	<b>Contact Person:</b> _____

**Section 1.1: Purpose**

The purpose of this solicitation is to select a qualified contractor to provide for full operational capability of fire protection systems within various Lake County facilities, and other assets throughout the County. The contractor shall assume all responsibility for full successful operation of fire alarm systems, fire suppression systems, fire extinguishing systems, and fire sprinkler systems. The contractor shall ensure that fire protection systems are operational 24 hours a day, 7 days a week. Such services shall encompass furnishing adequate and appropriate labor, materials, supplies, equipment, and supervision for the performance of the projected work

**Section 1.2: Designated Procurement Representative**

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual. Questions should be submitted no later than five (5) working days before the proposal due date.

B. Schwartzman, Procurement Services Director  
Lake County BCC  
Office of Procurement Services  
315 W. Main Street, Room 441  
PO BOX 7800  
Tavares, FL 32778-7800

Phone : 352.343.9424      Fax : 352.343.9473  
E-mail: bschwartzman@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Procurement Services Office.

**Section 1.3: Method of Award - To a Single Contractor**

Award of this contract will be made to the Contractor which submits the overall proposal that is judged to provide the best value to the County. Proposals will be evaluated based upon the following criteria:

1. Qualifications of Personnel
2. Experience with similar work effort
3. Proposed cost/fee schedule
4. Reports from direct and indirect references
5. Degree to which the proposer incorporates Lake County-based employees or subcontractors within their operational plan
6. Responsiveness and completeness of the written proposal to these instructions with regard to the scope of services

**Section 1.4: Mandatory Pre-Proposal Conference / Site Visits**

A mandatory pre-proposal conference shall be held on April 11, 2012 at 10:00 AM at the Office of Procurement Services at the address noted in 1.2 above to discuss the special conditions and specifications included within this solicitation. Contractors are requested to bring solicitation documentation to the conference. Additional copies will not be available at the conference site.

Prior to submitting its offer, contractors are advised to visit the sites of the proposed work to become familiar with of any conditions which may impact the work performed under this contract. It will be assumed by the County that all responding vendors have done so to the degree necessary to ensure that no site conditions will be claimed as cause for pricing or other adjustments during the course of the resulting contract. No questions are to be asked during the course of the site visits. All questions regarding the solicitation or its requirements are to be addressed as stated in provision 1.2. The following site visit schedule is provided for planning purposes:

Day 1 (immediately following the pre-proposal meeting): Central area locations to include the County Administration Building, Sheriff's a Administration Building, Historical Courthouse, Tax Collector's Office, and other locations in the downtown Tavares area.

Day 2 (to occur the day after the pre-proposal meeting): South area locations to include, fire stations 110 and 112, Cagan Library, Sheriff Sub-station, Tourist Welcome Center, Animal Control, Ag Center, and other locations in the general area.

Day 3 (to occur the day after the day 2 visits): Northern area locations to include fire stations 10, 13, and 78, Umatilla Health Clinic, Fairgrounds, Public Works Administration Building, the BCC warehouse, Sheriff's maintenance facility, and other locations in the general area.

The above schedule is intended to cover all locations that have alarm or sprinkler systems or other factors requiring site visits. A specific schedule will be provided at the pre-proposal conference. The scheduled visits will be the primary opportunity to visit worksites that require access to internal facilities.

**Section 1.5: Term of Contract – One (1) Year**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in writing by the County's designated representative for the project; and is contingent upon the completion and submittal of all required pre-award documents. The initial contract term shall remain in effect for one (1) year. The contract prices resultant from this solicitation shall prevail for the full duration of the initial contract term unless otherwise indicated in this document.

**Section 1.6: Option to Renew for Four (4) Additional One (1) Year Periods**

Prior to, or upon completion of, the initial term of this contract, the County shall have the option to renew this contract for four (4) additional one (1) year period(s). Prior to completion of each exercised contract term, the County may consider an adjustment to price based on changes in the

following pricing index: CPI. It is the Contractor's responsibility to request in writing any pricing adjustment under this provision. The Contractor's written request for adjustment should be submitted thirty (30) calendar days prior to expiration of the then current contract term. The Contractor adjustment request must clearly substantiate the requested increase. The written request for adjustment should not be in excess of the relevant pricing index change. If no adjustment request is received from the Contractor, the County will assume that the Contractor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period shall not be considered.

The County reserves the right to reject any written price adjustments submitted by the Contractor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the Contractor. This prerogative will be exercised only when such continuation is clearly in the best interest of the County.

#### **Section 1.7: Method of Payment - Monthly Invoices for Completed Work**

The Contractor shall submit invoices by the tenth (10<sup>th</sup>) calendar day of each month to the County's designated representative who shall in turn determine the overall acceptability of the services performed. These invoices shall be submitted electronically or as directed by the County's designated representative. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed. All invoices shall contain the contract and/or purchase order number and the date and location of the services. Failure to submit invoices in the prescribed manner will delay payment, and the Contractor may be considered in default of contract and its contract may be terminated. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

#### **Section 1.8: Insurance**

Each Contractor shall include in its solicitation response package proof of insurance capabilities, including but not limited to, the following requirements: [This does not mean that the Contractor must have the coverage prior to submittal, but, that the coverage must be in effect prior to a purchase order or contract being executed by the County.]

An original certificate of insurance, indicating that the awarded Contractor has coverage in accordance with the requirements of this section, shall be furnished by the Contractor to the Contracting Officer within five (5) working days of such request and must be received and accepted by the County prior to contract execution and/or before any work begins.

The Contractor shall provide and maintain at all times during the term of any contract, without cost or expense to the County, policies of insurance, with a company or companies authorized to do business in the State of Florida, and which are acceptable to the County, insuring the Contractor against any and all claims, demands or causes of action whatsoever, for injuries received or damage to property relating to the performance of duties, services and/or obligations of the Contractor under the terms and provisions of the contract. The Contractor is responsible for timely provision of certificate(s) of insurance to the County at the certificate holder address

evidencing conformance with the contract requirements at all times throughout the term of the contract.

Such policies of insurance, and confirming certificates of insurance, shall insure the Contractor is in accordance with the following minimum limits:

General Liability insurance on forms no more restrictive than the latest edition of the Occurrence Form Commercial General Liability policy (CG 00 01) of the Insurance Services Office or equivalent without restrictive endorsements, with the following minimum limits and coverage:

Each Occurrence/General Aggregate	\$1,000,000/2,000,000
Products-Completed Operations	\$2,000,000
Personal & Adv. Injury	\$1,000,000
Fire Damage	\$50,000
Medical Expense	\$5,000
Contractual Liability	Included

Automobile liability insurance, including owned, non-owned, and hired autos with the following minimum limits and coverage:

Combined Single Limit	\$1,000,000
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Workers' compensation insurance based on proper reporting of classification codes and payroll amounts in accordance with Chapter 440, Florida Statutes, and/or any other applicable law requiring workers' compensation (Federal, maritime, etc). If not required by law to maintain workers compensation insurance, the Contractor must provide a notarized statement that if he or she is injured; he or she will not hold the County responsible for any payment or compensation.

Employers Liability insurance with the following minimum limits and coverage:

Each Accident	\$1,000,000
Disease-Each Employee	\$1,000,000
Disease-Policy Limit	\$1,000,000

Professional liability and/or specialty insurance (medical malpractice, engineers, architect, consultant, environmental, pollution, errors and omissions, etc.) insurance as applicable, with minimum limits of \$1,000,000 and annual aggregate of \$2,000,000.

The following additional coverage must be provided if a dollar value is inserted below:

Fidelity Insurance at coverage value: \$ 25,000

Lake County, a Political Subdivision of the State of Florida, and the Board of County Commissioners, shall be named as additional insured as their interest may appear on all applicable liability insurance policies.

The certificate(s) of insurance shall provide for a minimum of thirty (30) days prior written notice to the County of any change, cancellation, or nonrenewal of the provided insurance. It is

the Contractor's specific responsibility to ensure that any such notice is provided within the stated timeframe to the certificate holder.

Certificate(s) of insurance shall identify the applicable solicitation (ITB/RFP/RFQ) number in the Description of Operations section of the Certificate.

Certificate holder shall be:

LAKE COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF  
FLORIDA, AND THE BOARD OF COUNTY COMMISSIONERS.  
P.O. BOX 7800  
TAVARES, FL 32778-7800

Certificates of insurance shall evidence a waiver of subrogation in favor of the County, that coverage shall be primary and noncontributory, and that each evidenced policy includes a Cross Liability or Severability of Interests provision, with no requirement of premium payment by the County.

The Contractor shall be responsible for subcontractors and their insurance. Subcontractors are to provide certificates of insurance to the prime Contractor evidencing coverage and terms in accordance with the Contractor's requirements.

All self-insured retentions shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, the insurer shall reduce or eliminate such self-insured retentions or the Contractor or subcontractor shall be required to procure a bond guaranteeing payment of losses and related claims expenses.

The County shall be exempt from, and in no way liable for, any sums of money, which may represent a deductible or self-insured retention in any insurance policy. The payment of such deductible or self-insured retention shall be the sole responsibility of the Contractor and/or sub Contractor providing such insurance.

Failure to obtain and maintain such insurance as set out above will be considered a breach of contract and may result in termination of the contract for default.

Neither approval by the County of any insurance supplied by the Contractor or Subcontractor(s), nor a failure to disapprove that insurance, shall relieve the Contractor or Subcontractor(s) of full responsibility for liability, damages, and accidents as set forth herein.

### **Section 1.9: Bonding Requirements**

Bonding is not required in support of this project.

### **Section 1.10: Acceptance of Goods or Services**

The product(s) delivered as a result of an award from this solicitation shall remain the property of the Contractor, and services rendered under the contract will not be deemed complete, until a physical inspection and actual usage of the product(s) and/or service(s) is (are) accepted by the

County and shall be in compliance with the terms herein, fully in accord with the specifications and of the highest quality.

Any goods and/or services purchased as a result of this solicitation may be tested and/or inspected for compliance with the specifications listed. In the event that any aspect of the goods or services provided is found to be defective or does not conform to the specifications, the County reserves the right to terminate the contract or initiate corrective action on the part of the Contractor, to include return of any non-compliant goods to the Contractor at the Contractor's expense, requiring the Contractor to either provide a direct replacement for the item, or a full credit for the returned item. The Contractor shall not assess any additional charge(s) for any conforming action taken by the County under this clause. The County will not be responsible to pay for any product or service that does not conform to the contract specifications.

In addition, any defective product or service or any product or service not delivered or performed by the date specified in the purchase order or contract, may be procured by the County on the open market, and any increase in cost may be charged against the awarded Contractor. Any cost incurred by the County in any re-procurement plus any increased product or service cost shall be withheld from any monies owed to the Contractor by the County for any contract or financial obligation.

#### **Section 1.11: Delivery of Solicitation Response**

Unless a package is delivered by the Contractor in person, all incoming mail from the U.S. Postal Service and any package delivered by a third party delivery organization (FedEx, UPS, DHL, private courier, etc.) will be opened for security and contamination inspection by the Lake County Clerk of the Circuit Court Mail Receiving Center in an off-site secure controlled facility prior to delivery to any Lake County Government facility, which includes the Lake County Office of Procurement Services.

To be considered for award, a bid or proposal must be received and accepted in the Procurement Services Office prior to the date and time established within the solicitation. Allow sufficient time for transportation and inspection.

Each package shall be clearly marked with the applicable solicitation number, title, and company name. Ensure that your bid or proposal is securely sealed in an opaque envelope/package to provide confidentiality of the bid or proposal prior to the due date stated in the solicitation.

If you plan on submitting your bid or proposal **IN PERSON**, please bring it to:

LAKE COUNTY PROCUREMENT SERVICES  
315 W. MAIN STREET  
4TH FLOOR, ROOM 441  
TAVARES, FLORIDA

If you submit your bid or proposal by the **UNITED STATES POSTAL SERVICE (USPS)** please mail it to:

LAKE COUNTY PROCUREMENT SERVICES

PO BOX 7800  
TAVARES, FL 32778-7800

If you submit your bid or proposal by a **THIRD PARTY CARRIER** such as FedEx, UPS, or a private courier, please send it to:

LAKE COUNTY PROCUREMENT SERVICES  
MAIL RECEIVING CENTER  
416 W. MAIN STREET  
TAVARES, FL 32778

Facsimile (fax) or electronic submissions (e-mail) will not be accepted.

#### **Section 1.11.1: Completion Requirements for Request for Proposal**

**One (1) signed original proposal and three (3) complete copies** of the entire proposal shall be sealed and delivered to the Office of Procurement Services no later than the official proposal due date and time. Any proposal received after that time will not be considered and will be returned unopened to the submitter. The County is not liable or responsible for any costs incurred by any Bidder in responding to this RFP including, without limitation, costs for product and/or service demonstrations if requested.

When you submit your proposal you are making a binding offer to the County and are agreeing to all of the terms and conditions in this RFP. Use only the form(s) provided in this document. If you make any change to the content or format of any form, the County may disqualify your offer. All information shall be legible and either written in ink or typewritten/printed. If you make a correction or change on any document, the person signing the bid proposal must initial the change. The bid shall be manually signed in **BLUE INK** by an official authorized to legally bind the Bidder to its provisions.

Each proposal shall be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the conditions and requirements of this RFP.

#### **COMPLETION OF PROPOSAL PACKAGE:**

The vendor's response to this RFP shall be completed and organized as follows:

**Tab A:** The vendor's profile/history and a statement of interest and understanding of the project. All reference documentation shall also be included under this tab. Use of the reference form at attachment one to this RFP is encouraged.

**Tab B:** Documentation confirming the education and formal training levels (including any certifications obtained) of the vendor's supervisory and working personnel; and a statement outlining training programs and methods of verifying employee competency. Also identify any subcontractors or joint venture arrangements that may be used under this contract, to include the qualifications of those entities and the specific work assignments that are to be performed by those entities.

**Tab C:** Include a detailed plan of work for the facilities listed, and a detailed list of all equipment to be available for use under this contract (to include type, manufacturer, size, and model number of all equipment).

**Tab D:** Provide a copy of the RFP that includes all required vendor entries. The responding vendor shall complete all required entries in Section 4 and 5 of the Request for Proposals such as, but not limited to, pricing pages, signature, certifications, and acknowledgement of any solicitation addenda. Total and full item pricing shall be provided with the initial proposal response at this Tab D by completion and submission of the pricing tables included in this RFP (see attachment 2). Initial and date in BLUE INK the appropriate space(s) for each addendum you received for this RFP. Insert any prompt payment discount that you will offer (NET 30 days unless otherwise noted). Complete all certifications included within Section 4 of the RFP. Complete the vendor information block on the signature page, and sign the proposal in BLUE INK in the spaces provided in that block.

**Tab E:** Provide a cost breakdown detailing how costs were determined. The breakdown should include the number of employees designated to perform work under this contract.

**Tab F:** Vendor shall provide under this tab a sample certificate of insurance, or other documentary evidence, of capability to comply with the insurance requirements set forth in provision 1.8 of this RFP; evidence of financial stability sufficient to determine that your firm has the necessary resources, human and financial, to provide the required services at the level required by Lake County; and notice/ information on the nature, magnitude, and outcome of any litigation for the previous three (3) years where a court or administrative authority has ruled against either the principals of, or the corporation itself, in any matter related to the responding entity's operational activities.

#### **Section 1.12: Additional Facilities May be Added**

Although this solicitation and resultant contract identifies specific facilities to be serviced, it is hereby agreed and understood that any County department or agency facility may be added to this contract at the option of the County. When required by the pricing structure of the contract, Contractor(s) under this contract shall be invited to submit price quotes for these additional facilities. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contract Contractor that offers the lowest acceptable pricing. The additional site(s) shall be added to this contract by formal modification.

The County may obtain price quotes for the additional facilities from other Contractors in the event that fair and reasonable pricing is not obtained from the current contract Contractor, or for other reasons at the County's discretion.

#### **Section 1.13: Deletion of Facilities**

Although this solicitation identifies specific facilities to be serviced, it is hereby agreed and understood that any County department or agency may delete service for any facility (ies) when such service is no longer required during the contract period upon fourteen (14) calendar days written notice to the Contractor.

**Section 1.14: Certificate of Competency/Licensure, Permits, and Fees**

Any person, firm, corporation or joint venture that submits an offer in response to a County solicitation shall, at the time of such offer, hold a valid Certificate of Competency or appropriate current license issued by the State or County Examining Board qualifying said person, firm, corporation or joint venture to perform the work proposed. If work for other trades is required in conjunction with this solicitation and will be performed by a sub-Contractor(s) or Contractor(s) hired by the prime/responding Contractor, an applicable Certificate of Competency/license issued to the sub-Contractor(s)/hired Contractor(s) shall be submitted with the prime/responding Contractor's offer; provided, however, that the County may at its option and in its best interest allow the prime/responding Contractor to supply the sub-Contractor(s)/hired Contractor(s) certificate/license to the County during the offer evaluation period. Damages, penalties, and/or fines imposed on the County or the Contractor for failure to obtain required licenses, permits, inspection or other fees, or inspections shall be borne by the Contractor.

**Section 1.15: Background Check**

See Statement of Work under background check section

**Section 1.16: Local Management Facility/Office Shall be Available**

To ensure adequate support to daily operations, and timely response to any specific situation or performance issue; the vendor shall maintain a management facility/office within the geographic boundaries of Lake County or any of its immediate neighboring counties. This facility shall be staffed by a competent company representative who can be contacted during normal working hours and who is authorized to discuss matters pertaining to the contract. **The responding vendor shall identify this location in the space provided on the pricing pages within Section 4 of this RFP. Note that the use of Lake County vendors is encouraged to support timely operations, with use of such firms listed as a specific evaluation factor as stated within provision 1.3 of this solicitation.**

The County reserves the right to perform an inspection of this local maintenance facility/office during the response evaluation period, and at any time during the performance period of the contract. The acceptability of the size, location, and overall functionality of the management facility/office shall be determined by the County in consideration of the contract requirements. The County's best interests shall prevail in this regard. The decision of the County shall be final.

**Section 1.17: Competency of Vendors and Associated Subcontractors**

Offers will be considered only from firms which are regularly engaged in the business of providing or distributing the goods and/or performing the services as described in the solicitation, and who can produce evidence that they have a satisfactory record of performance for a reasonable period of time. Vendors must demonstrate that they have sufficient financial support and organization to ensure that they can satisfactorily execute the contract if awarded under the terms and conditions herein stated. In the event that the vendor intends to sub-contract any part of its work to another vendor, or will obtain the goods specifically offered under this contract from another source of supply; the vendor may be required to verify the competency of its sub-contractor or supplier. The County reserves the right, before awarding the contract, to

require a vendor to submit such evidence of its qualifications and the qualifications of its sub-contractor as it may deem necessary. The County may consider any evidence available to it of the financial, technical and other qualifications and abilities of any vendor responding hereunder, including past performance with the County, in determining vendor responsibility for the purposes of selecting a vendor for contract award.

**Section 1.18: Compliance with Federal Standards**

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

**Section 1.19: Labor and Materials shall be supplied by the Contractor**

Unless otherwise stated in this solicitation the contractor shall furnish all labor and materials necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's designated representative.

**Section 1.20: Minimum Wages**

Under this contract, the wage rate paid to all laborers, mechanics and apprentices employed by the Contractor for the work under the contract, shall not be less than the prevailing wage rates for similar classifications of work as established by the Federal Government and enforced by the U.S. Department of Labor, Wages and Hours Division, and Florida's Minimum Wage requirements in Article X, Section 24 (f) of the Florida Constitution and enforced by the Florida Legislature by statute or the State Agency for Workforce Innovation by rule, whichever is higher.

**Section 1.21: Omission from the Specifications**

The apparent silence of this specification and any addendum regarding any details, or the omission from the specification of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials and workmanship of first quality are to be used. All interpretations of this specification shall be made upon the basis of this agreement.

**Section 1.22: Risk of Loss**

The Contractor assumes the risk of loss or damage to the County's property that may occur due to the negligence of the contractor in performance of the contract resulting from this solicitation. The Contractor shall immediately repair, replace or make good on the loss or damage without cost to the County, whether the loss or damage results from acts or omissions (negligent or not) of the Contractor or a third party.

The Contractor shall indemnify and hold the County harmless from any and all claims, liability, losses and causes of action which may arise out of the fulfillment of this contract. The Contractor shall pay all claims and losses of any nature whatsoever in connection therewith, and shall defend all suits, in the name of the County when applicable, and shall pay all costs and judgments which may issue thereon.

**Section 1.23: Liquidated Damages**

As specified in the scope of work set forth in Section Two of this solicitation.

**Section 1.24: Unauthorized Personnel**

At no time shall the Contractor allow any people into the building other than bona fide employees of the Contractor. At no time shall the Contractor allow family members, friends, etc. to be on the grounds or parking lot of the building during working hours, other than to pick-up or drop-off an employee.

**Section 1.25: Special Notice to Vendors Regarding Federal and/or State Requirements**

Upon award of a contract resulting from this solicitation, the vendor shall utilize the U.S. Department of Homeland Security's E-Verify system in accordance with the terms governing use of the system to confirm the employment eligibility of:

1. All persons employed by the vendor during the term of the contract to perform work within Lake County; and
2. All persons, including subcontractors, assigned by the vendor to perform work pursuant to the contract

## FIRE PROTECTION SYSTEM SUPPORT FOR COUNTY BUILDINGS

### **Purpose:**

The purpose of this solicitation is to select a qualified Contractor to provide for the **TOTAL RESPONSIBILITY** of **FIRE PROTECTION SYSTEMS**, portal to portal, including trip charges to various Lake County Government Facilities throughout the County. The Contractor shall assume all responsibility and all costs for Fire Alarm Systems, Fire Suppression Systems, Fire Extinguishing Systems, and Fire Sprinkler Systems. The Contractor shall ensure that fire protection systems are operational 24 hours a day, 7 days a week. Such services shall encompass furnishing adequate and appropriate labor, materials, supplies, equipment, and supervision for the performance of the projected work. All services performed under the terms of this agreement shall comply with any regulations of the State Fire Marshal, as they pertain to fire suppression guidelines established by the manufacturer and the most current applicable code from the **National Fire Protection Association (NFPA)**. This contract is a mechanism that enables the County to budget total yearly costs and eliminates concerns relating to fire protection systems and exposure to claims in the event of accidents or injuries. *This scope of services represents the minimum standards required. The ultimate responsibility of the Contractor is to provide fire protection systems that meet all current required codes, are at all times up-to-date and working as intended, and will reflect favorably upon the County and the Contractor.*

### **Submittals:** (To be submitted with bid)

The Contractor shall provide a statement of understanding of the project scope and intent. The Contractor's statement of understanding shall acknowledge the Contractor's ability to work on, repair, program, and maintain all systems used by Lake County.

The Contractor shall provide company background and experience credentials for projects of similar size and scope with their bid. The Contractor shall have a minimum of five (5) years' experience in the fire protection field.

The Contractor shall provide three (3) references including names and phone numbers of previous clientele.

The Contractor shall provide copies of employee certifications, resumes, training, etc.

The Contractor shall provide a copy of the completed pricing tables.

The Contractor shall provide verification of proper licensing.

### **Background Check:**

The Contractor shall provide the County with a complete list of personnel, subcontractors, and representatives of the Contractor that shall be utilized in the performance of this contract. The list shall include, a full name, address, telephone number, copy of social security card, and a copy of driver's license/State of Florida Identification Card/valid passport/valid work visa. Background checks shall be performed by the Lake County Sheriff's office at no expense to the Contractor. At no time shall any person associated with the Contractor be granted access to perform work on County property prior to a completed background check. All decisions related to the approval of background checks shall be made by the Lake County Sheriff's office. All decisions are final. The Contractor **MUST** remove any employee, with access to County facilities, from County service who is convicted of a felony crime during his employment. After

initial background checks have been made, they must be done annually for any person with access to County buildings after one (1) year. Failure of the Contractor to obtain background checks as specified can result in termination of the contract. The County reserves the right to require immediate removal of any employee from County service it deems unfit for service for ANY reason. This right is non-negotiable and the Contractor agrees to this condition by accepting this Contract. The Contractor shall have enough qualified people with current background checks so as to be able to provide a replacement within twenty-four (24) hours.

### **ID Badges:**

All workers shall be required to wear an ID badge identifying them as approved Vendors at all times while on County property. Lake County will supply the ID badges after an approved background check has been completed. The Contractor will ensure that all workers employed under this contract, by the Contractor or its subcontractors are scheduled, prior to assignment, for an appointment with the Project Manager, during the County's normal working hours, to get pictures for the ID badges. All new workers must be assigned an ID badge prior to starting work. The contractor should be aware that it may take up to one week to receive ID badges after required information has been received and pictures have been taken.

### **Method of Payment:**

The Contractor shall submit a monthly invoice to the County's Project Manager, via e-mail in pdf format, after each individual months' work has been completed. Submittal of these monthly invoices shall not exceed ten (10) calendar days beyond the last day of the month being billed for service. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items or service.

### **Liquidated Damages:**

The County and the Contractor recognize that, since time is of the essence for this agreement, the County will suffer financial loss if the work is not completed within the specified time frame. The County will be entitled to assess, as Liquidated Damages, but not as a penalty, for each calendar day after the scheduled completion date the project continues. The project shall be deemed to be completed on the date the work is deemed complete to the satisfaction of the County. The Contractor hereby expressly waives and relinquishes any right which it may have to seek to characterize the Liquidated Damages as a penalty. The parties agree that the Liquidated Damages sum represents a fair and reasonable estimate of the County's actual damages at the time of contracting if the Contractor fails to complete the work in a timely manner.

#### **Specific Project Amount**

#### **Daily Charge Per Calendar Day**

\$5,000 and under .....	\$ 25
Over \$5,000 but less than \$10,000 .....	\$ 65
\$10,000 or more but less than \$20,000 .....	\$ 91
\$20,000 or more but less than \$30,000 .....	\$121
\$30,000 or more but less than \$40,000 .....	\$166

\$40,000 or more but less than \$50,000 .....	\$228
Over \$50,000 but less than \$250,000 .....	\$313
\$250,000 or more but less than \$500,000 .....	\$715
\$500,000 or more but less than \$2,500,000 .....	\$1,423

**Applicable Fees to be Assessed:**

The following items are vital to proper fire protection system operation. Any violation could e a negatively impact the County. Therefore, the following fees shall apply and will be assessed for each occurrence. Fees will be subtracted from the Contractor's next monthly invoice:

- Nuisance False Alarms \$55.00 Each  
(caused by inoperable equipment or system malfunction)
- Out-of-date fire extinguishers and auxiliary systems \$55.00/Day  
(FM 200, ansul sytems, etc )
- Response time in excess 4 hours to facility with system failure \$55.00/Hour
- Re-inspection fees for failed inspections \$55.00/each plus re-inspection fee
- Fire protection systems inoperable for more than 24 hour \$55.00/ hour

**Hours of Operation:**

Fire protection services shall be available on a seven (7) days a week twenty-four (24) hours a day basis. Approval from the County's Project Manager shall be obtained if work is to be performed after regular County hours. Regular working hours for fire protection services are Monday through Friday, 8:00 A.M. to 5:00 P.M. These hours may vary based on need.

**Additional Service May be Added:**

Although this solicitation and resultant contract identifies specific services, it is hereby agreed and understood that any County department may add to this contract at the mutual agreement of the County and the Contractor. When required by the pricing structure of the contract, contractor(s) under this contract shall be invited to submit price quotes for these additional services. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contractor(s) that offers the lowest acceptable pricing. The additional services shall be added to this contract by written modification. Additional services include, but are not limited to, additions to fire protection systems and relocation of fire protection systems.

The County may obtain price quotes for the additional services from other Contractors in the event that fair and reasonable pricing is not obtained from the current Contractor, or for other reasons at the County's discretion.

**Protection of Property:**

All existing structures, utilities, services, roads, trees, shrubbery, and property, both public and private shall be protected against damage or interrupted services at all times by the Contractor

during the term of this contract; and the Contractor shall be held responsible for repairing or replacing property to the satisfaction of the County which is damaged by reason of the Contractor's operation on the property or faulty repairs or maintenance. In the event the Contractor fails to comply with these requirements, the County reserves the right to secure the required services and charge the costs of such services back to the Contractor. The Contractor shall be responsible for any damage or loss as a result of inoperable or malfunctioning fire protection systems.

**Quantities:**

No guarantee is expressed or implied as to quantities or dollar amounts that will be used during the contract period. In no event, shall Lake County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

**Training:**

The Contractor shall provide twelve (12) hours of general training per year (3 – 4 hours sessions) at a County provided facility for County employees on fire protection systems. The Contractor shall provide information relating to all systems used in County facilities along with photos that can be used for specific training information. Training shall be in accordance with all current local, state, and federal requirements pursuant to NFPA regulations. Training shall include the following, but shall not be limited to:

- Device override or bypass operation when signal is false
- Resetting of panels and devices
- Securing fire pumps
- Clearing all alarms
- Interlocks between elevator, smoke, and HVAC systems
- The public address system
- General fire watch conditions

**Diagrams:**

The Contractor shall provide general diagrams of all facilities under contract displaying specific fire protection system components. These diagrams shall be done in a Cadd format, shall be laminated, and provided at each main alarm panel. A separate book of all locations shall be provided to the County's Project Manager.

**Personnel:**

The Contractor shall employ only qualified operators and workers who are skilled in proper fire protection system maintenance, repair, installation, programming, and troubleshooting. All workers shall perform their duties in a courteous and efficient manner. It shall be the duty of the Contractor to maintain a close check over its employees to ensure a high standard of service. Lake County shall have complete approval as to the quality of service.

In the event that only one technician is on site for work he/she shall be literate and able to communicate fully in the English language, because of the necessity to read labels, job

instructions and signs, as well as the need for conversing with management personnel. A dress code for Contractor's employees shall consist of shirts, pants and work shoes/boots.

The Contractor is to maintain an adequate number of employees to satisfactorily perform scheduled operations.

The Contractor shall demonstrate the ability to provide trustworthy, reliable employees and shall make a good faith effort to retain the same employees on the same schedule in the same areas.

The Contractor shall notify, via e-mail, the County Project Manager immediately of all changes in personnel.

**Supervision:**

The Contractor shall provide necessary supervision for all work done on County property. The Contractor's Supervisors shall be literate and able to communicate fully in the English language, because of the necessity to read labels, job instructions and signs, as well as the need for conversing with management personnel. Contractor's supervisor(s) shall also be capable of communicating fully with all employees in the event they do not speak English. The County's Project Manager will be the sole judge of the communication level. The Contractor shall provide documentation that the supervisor has the necessary communication and work skills, and is paid at a higher rate than the other workers he/she will supervise. In the event of sickness or any absence of the regular supervisor, the Contractor shall provide a substitute of equal or greater skills. The Contractor shall be required to provide the name and position within the company of the supervisor(s) to the County. The Contractor shall provide a telephone answering service for the use of the supervisor(s) for work-related messages. The supervisor(s) shall have a cell phone in good working order provided. This cell phone number shall be provided to the County's Project Manager.

**Work Schedule:**

Within thirty (30) days after a notice to proceed has been issued, the Contractor shall provide a detailed yearly schedule of all work, inspections, and preventive maintenance for all facilities via e-mail in pdf format.

**Record Keeping:**

Records shall be kept for all work done. Records shall be completed per all applicable NFPA and/or local and state codes. A copy of the monthly records shall be e-mailed with the monthly invoice, in pdf format, to the County's Project Manager. Additionally, all information shall be kept in a detailed log book at each site.

**Response Time:**

Upon verbal notification, the response time to any system failure or repair shall not exceed four (4) hours. Non-emergency service response time shall be the next business day.

**Contract Exclusions:**

The Contractor shall be responsible for all costs associated with keeping the fire protection systems listed in this scope operating as designed and in accordance with all current applicable code requirements. The only exclusions from the responsibility of the Contractor are acts of God, vandalism, and modernization. These shall be billed per the "Additional Work Pricing" in the pricing section. These hours paid under this contract shall be the only productive hours at the

job site. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of vendor owned or rented equipment is not chargeable directly but is overhead and the cost shall be included in the fixed hourly rate. The hourly rate shall also include direct labor, general and administrative overhead, insurance, profit and the cost of equipment that is normal and necessary tools of the trade.

**SPECIFIC DIRECTION REGARDING WORK TO BE PERFORMED IN SUPPORT OF FIRE SPRINKLERS, ALARMS, EXTINGUISHERS, AND CLEAN AGENT FIRE SUPPRESSION SYSTEMS**

**Initial repair of fire protection systems:**

Within thirty (30) days after a notice to proceed has been issued, the Contractor shall provide a detailed individual proposal for each facility, via e-mail in pdf format, of all items needed to be repaired or replaced to put each fire protection system (fire sprinkler, fire alarm, fire extinguishers, and fire suppression) into a fully functional condition and meet all current applicable NFPA, federal, state, and local code requirements. The proposal shall contain unit costs for the various items, shall be broken down by location, and shall be derived from the fee schedule listed in the pricing section. The proposal shall also contain justification for the parts being considered to be replaced. If all recommendations are accepted by the County, the Contractor shall assume **ALL RESPONSIBILITY**, as well as, **ALL COSTS** required to keep the entire fire protection system in the same condition and meeting all current code requirements for the duration of the contract. If recommendations for a particular facility are not accepted by the County, the Contractor shall assume **ALL RESPONSIBILITY**, as well as, **ALL COSTS** required to keep the fire protection system in the same condition as when initiated.

The Contractor shall coordinate, cooperate, and work with Lake County and any other contractors as required by Lake County at no additional charge. Lake County shall provide a minimum of twenty-four (24) hour notice for these events. The Contractor shall be onsite for all required inspections.

**Inspection, Preventative Maintenance, Repair, and Testing:**

The Contractor shall, at a minimum, perform the following preventative maintenance functions to ensure all Fire Protection systems are operating properly and meet all current applicable NFPA requirements:

**FIRE SPRINKLERS:**

The Contractor shall inspect, maintain, test, and repair all fire sprinkler, standpipe, and fire pump systems in accordance with all current applicable NFPA requirements and the County's and/or State of Florida's fire rules, regulations, or ordinances. The Contractor shall ensure that all systems are operating as they are intended and meet all current applicable codes and shall be responsible for proper operation, required inspections, record keeping, and signage.

The Contractor shall perform inspections and testing on all fire protection sprinkler systems in accordance with all current applicable NFPA requirements, OEM requirements, and all applicable codes.

Components shall include, but shall not be limited to, all sprinkler heads, fire pumps, water storage tanks, control valves (all types), pressure reducing valves, all pipes, post indicating valve (P.I.V.), fire hose stations, hanging brackets, valve supervisory switches, relays, gauges, fire department connections, flow alarm and tamper devices, drains, spare sprinkler heads and cabinets, hydraulic name plates, required signage, and all related equipment and accessories. Work shall include inspection, maintenance, repair, and testing (if applicable) to insure proper operation and readiness of the system.

**Sprinkler inspections shall include, but shall not be limited to:**

- Ensuring adequate clearance and condition of sprinkler heads to allow for proper distribution and activation.
- Inspecting sprinkler control valves for proper positioning, general condition, accessibility, and signage.
- Inspection and testing of required water flow tests for each system from main drain and inspector's test valve(s).
- Inspect fire department connection couplings, caps, threads, clappers, check valves, and drains.
- Inspect and test fire sprinkler alarm components for satisfactory working condition.
- Inspect general condition of all visible fire sprinkler heads, piping, hangers, drain valves, check valves, gauges, and related equipment.
- A supply of spare sprinkler heads shall be kept in a cabinet on site per current applicable NFPA requirements. Placement of cabinet shall be approved by the County's Project Manager.

**Fire pumps are located at the following facilities:**

- Detention Center
- Fire Station 13
- Fire Station 78
- County Administration Bldg., Historic Courthouse, Sheriff's Administration Bldg. (One diesel pump for all)
- Judicial Center (2-pumps)

**Fire pump inspections and maintenance shall include, but shall not be limited to:**

- Lubricating pump bearings
- Checking pump shaft end play

- Checking accuracy of pressure gauges and sensors
- Checking pump coupling alignment
- Cleaning wet pit suction screens
- Flow tests

**Diesel Drive inspections and maintenance shall include, but shall not be limited to:**

- Jacket heater operation
- Lubrication and oil changes
- Water and antifreeze levels

**Batteries Tests shall include, but shall not be limited to:**

- Inspect batteries for corrosion or leakage. Check and ensure tightness of connections. If necessary, clean and coat the battery terminals or connections. Visually inspect electrolyte level in lead acid batteries.
- Batteries shall be replaced and disposed of at no charge in accordance with the manufacturer's recommendations.
- With the battery charger disconnected, load test the batteries per the manufacturer's recommendations. The voltage level shall not fall below the levels specified. An artificial load equal to the full alarm load connected to the battery shall be permitted to be utilized in conducting this test.
- With the batteries fully charged and connected to the charger, verify the batteries are within the tolerance specified by the manufacturer.

**FIRE ALARMS:****Inspection**

- The contractor shall perform all visual inspections of the system and connected devices in pursuant accordance with all current applicable NFPA requirements. The contractor shall ensure visually that there are no adverse changes that may affect the system performance and shall test to ensure proper notification to the authority having jurisdiction or monitoring agent.

**Testing frequencies**

The testing shall be performed in accordance with all current applicable NFPA requirements.

- All horn tests (sounding of horns) must be conducted after 5:00 PM; each site must be scheduled in advance with the County's Project Manager.

- The Contractor shall test the system, sub-systems, and connected devices in accordance with all current applicable NFPA requirements.
- 100% Functional Test and Inspections of all manual pull stations
- 100% Functional Test and Inspections of all accessible ceiling and duct smoke detectors. Magnet testing alone does not satisfy the requirements of functional testing.
- 50% Smoke detector sensitivity test using approved methods and calibrated test instruments. All accessible ceiling and duct detectors will be tested for sensitivity.
- 100% Functional Test and Inspections of all indicating appliances (audio and visual)
- 100% Functional Test and Inspections of all restorable heat detectors and 20% static test on all nonrestorable heat detectors.
- 100% Functional Test and Inspections of all door holder/closer devices.
- 100% Functional Test and Inspections of all GATE VALVE and PIV SWITCHES (Static testing only no water will be flowed)
- 100% Functional Test and Inspections WATERFLOW and PRESSURE SWITCHES. (Static testing only no water will be flowed).
- 100% Functional Test and Inspections of all CONTROL PANEL COMPONENTS. Services shall include but are not limited to testing and confirming that all control, auxiliary, supervisory and remote signaling functions are operational and meet manufacturer's design requirements.
- 100% Visual Inspections as per current applicable NFPA requirements

**Control equipment**

Contractor shall test all functions of the system in various alarm and trouble modes, including but not limited to:

- Open circuit conditions
- Grounds
- Power outage
- All tests shall be in accordance with the system manufacturer's instructions.
- Remove fuse(s) and verify ratings.
- The integrity of single or multiple circuits providing interface between two or more control panels shall be verified. Interfaced equipment connections shall be tested by operating or simulating operation of the equipment being supervised. Signals required to be transmitted shall be verified at the control panel.
- Lamps and LEDs shall be illuminated.

- The primary (main) power supply shall be tested by disconnecting all secondary (standby) power.
- The primary (main) power supply shall be tested under maximum load, including all alarm appliances requiring simultaneous operation. All secondary (standby) power shall be reconnected at the end of test. For redundant power supplies, each shall be tested separately.

**Remote annunciators**

- Verify for proper operation and confirm proper identification. Where provided, verify proper operation under fault conditions.

**Initiating devices****Pull Stations:**

- Operate per manufacturer's instruction. For key operated pre-signal devices, test both pre-signal and general alarm circuits.

**Smoke Detectors:**

- Test each detector in place and verify smoke entry into the sensing chamber and alarm response. Testing with smoke or listed aerosol acceptable to the manufacturer, or other means acceptable to the detector manufacturer shall be permitted as an acceptable test method.
- Verify that each detector is within its listed and marked sensitivity range by testing using either:
  - A calibrated test method, or
  - The manufacturer's calibrated sensitivity test instrument, or
  - Listed control equipment arranged for the purpose of smoke and/or heat detection.

***Note:** The detector sensitivity shall not be tested or measured using any spray device that administers an unmeasured concentration of aerosol into the detector.*

**Duct Detectors:**

- All air duct detectors shall be tested and inspected to ensure the device will sample the air stream. The test shall be in accordance with the manufacturer's instructions.
- All air duct detectors shall be cleaned annually to avoid false alarms.

**Heat Detectors:**

- Fixed-Temperature, rate-of-rise, rate compensation, restorable line or spot type (except pneumatic tube) type detectors shall be heat tested with a heat source per manufacturer's recommendations for response within 1 minute. Precautions shall be taken to avoid damage to the non-restorable fixed temperature element of any combination rate-of rise/fixed temperature devices.

- Fixed temperature, non-restorable spot type detectors: determine age of installed devices.

**Water Flow Devices:**

- Wet pipe systems: Functional Test and Inspections water flow and pressure switches. (Static testing only- no water will be flowed).

**Supervisory Devices:**

- Control valve switch: operate valve and verify signal receipt within the first two (2) revolutions of the hand wheel or within one-fifth of the travel distance, or manufacturer's specifications.
- High or low air pressure switch: operate switch and verify that signal is obtained where the required pressure is increased or decreased 10psi from the required pressure level.

**Alarm notification devices Audible:**

- Measure sound pressure levels with sound level meter meeting ANSI S-1.4a, *Sound Level Meters*, Type 2 and all other applicable requirements. Contractor shall measure and record levels throughout protected area.

**Speakers:**

- Measure sound pressure levels with sound level meter meeting ANSI S-1.4a, *Sound Level Meters*, Type 2 requirements. The contractor shall measure and record levels throughout protected area, and verify voice clarity.

**Public Address Systems (County Administration Building and Judicial Center)**

- Shall be tested and maintained in accordance with all current applicable NFPA requirements.

**Visible:**

- Test in accordance with manufacturer's instructions. Verify device locations are per approved layout/current code requirements and confirm that no floor plan changes affect the approved layout.

**Secondary (standby) power supply**

- Disconnect all primary (main) power supplies and verify that required trouble indication for loss of primary power occurs. Measure or verify system's standby and alarm current demand and, using manufacturer's data, verify whether batteries are adequate to meet standby and alarm requirements. Operate general alarm systems for a minimum of five (5) minutes and emergency voice communication systems for a minimum of fifteen (15) minutes. Reconnect primary (main) power supply at end of test.

**Batteries, General Tests:**

- Inspect batteries for corrosion or leakage. Check and ensure tightness of connections. If necessary, clean and coat the battery terminals or connections. Visually inspect electrolyte level in lead acid batteries.

- Batteries shall be replaced and disposed of at no charge in accordance with the manufacturer's recommendations.
- With the battery charger disconnected, load test the batteries per the manufacturer's recommendations. The voltage level shall not fall below the levels specified. An artificial load equal to the full alarm load connected to the battery shall be permitted to be utilized in conducting this test.

**Interfaced equipment**

- Interfaced equipment connections shall be tested by operating or simulating the equipment being supervised. Signals required to be transmitted shall be verified at the control panel. Test frequency for the interfaced equipment shall be the same as the frequency required by all current applicable NFPA requirements for the equipment being supervised.

**Special procedures for Alarm Verification:**

- Verify time delay and alarm response for smoke detector circuits identified as having alarm verification.

**Addressable Systems:**

- Verify communication between sending and receiving units under both normal and standby power.
- Verify communication between sending and receiving units under open and short-circuit trouble conditions.
- Verify communication between sending and receiving units.
- Verify communication between sending and receiving units in all directions when multiple communication pathways are provided.
- When redundant central control equipment is provided, verify switchover and all required functions and operations of secondary control equipment.
- Verify all system functions and features in accordance with manufacturer's instructions.

**Smoke Exhaust Systems:**

- Testing of all smoke control and firemen's override systems, including building and stairwell pressurization, shall be conducted per all current applicable NFPA requirements.
- Facilities with exhaust systems installed include:
  - Judicial Center
  - Historic Courthouse
  - County Administration Building

- Detention Center
- Prelude
- Sheriff's Administration Building
- 320 W. Main St.

**FIRE EXTINGUISHERS:**

The Contractor shall make a minimum of one (1) annual inspection of all fire extinguishers (including facilities and vehicles) and perform any necessary maintenance, repairs, testing, and recharging in accordance with all current applicable NFPA requirements and the County's and/or State of Florida's fire rules, regulations, or ordinances. The first inspection of all units shall be within sixty (60) days of the issuance of a purchase order. All fire extinguishers shall be certified during the first sixty (60) days, regardless of previous certification, and shall again be certified a maximum of one (1) year later from that point forward.

Inspections shall be scheduled with the County's Project manager a minimum of ten (10) calendar days prior to the date of the inspection.

Annual inspections shall include, but shall not be limited to, the following:

- Extinguishers are fully charged.
- Extinguishers are operational.
- Extinguishers are installed properly.
- Extinguishers are properly located.
- Extinguishers are accessible.
- Approved maintenance tags are up to date.
- Required signage is installed.

The Contractor shall be responsible for ensuring that at no time shall a County facility or vehicle be left without the approved up-to-date fire extinguishing equipment.

**CLEAN AGENT FIRE SUPPRESSION:**

The Contractor shall inspect, repair, maintain, and test all fire suppression systems in accordance with all current applicable NFPA requirements and the County's and/or State of Florida's fire rules, regulations, or ordinances. All clean agent fire suppression systems shall be inspected and/or serviced, at minimum, on a semiannual basis.

The Contractor shall perform a complete inspection of all systems. Each inspection shall include testing of circuitry for continuity and adequate insulation and of components for proper

functioning conditions. Tests and inspections shall include, but not be limited to, clean agent containers, hoses, piping, enclosures, nozzles, and electrical components.

The Contractor shall be responsible for ensuring that at no time shall a County facility be left without the approved up to date fire suppression systems.

**3.1 DEFINITIONS**

**Addenda:** A written change to a solicitation.

**Contract:** The agreement to perform the services set forth in this document signed by both parties with any addenda and other attachments specifically incorporated.

**Contractor:** The vendor to whom award has been made.

**County:** Shall refer to Lake County, Florida.

**Modification:** A written change to a contract.

**Proposal:** Shall refer to any offer(s) submitted in response to a Request for Proposal.

**Proposer:** Shall refer to anyone submitting an offer in response to a Request for Proposal.

**Request for Proposal (RFP):** Shall mean this solicitation documentation, including any and all addenda. An RFP involves evaluation of proposals, and award may be made on a best value basis with price, technical, and other factors considered.

**Solicitation:** The written document requesting either bids or proposals from the marketplace.

**Vendor:** a general reference to any entity responding to this solicitation or performing under any resulting contract.

The County has established for purposes of this Request for Proposal (RFP) that the words “shall”, “must”, or “will” indicate an essential requirement or condition which may not be waived.

**3.2 INSTRUCTIONS TO PROPOSERS****A. Proposer Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the solicitation are encouraged to submit proposals. Vendors may enroll with the County to be included on a mailing list for selected categories of goods and services. To be recommended for award the County requires that vendors provide evidence of compliance with the requirements below upon request:

1. Disclosure of Employment
2. Disclosure of Ownership.
3. Drug-Free Workplace.
4. W-9 and 8109 Forms – The vendor must furnish these forms as required by the Internal Revenue Service.
5. Social Security Number – The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (F.E.I.N.).
6. Americans with Disabilities Act (A.D.A.)
7. Conflict of Interest
8. Debarment Disclosure Affidavit.
9. Nondiscrimination
10. Family Leave
11. Antitrust Laws – By acceptance of any contract, the vendor agrees to comply with all applicable antitrust laws.

**B. Public Entity Crimes**

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**C. Request for Additional Information**

Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the procurement representative identified in the solicitation no later than five (5) working days prior to the proposal due date. Such inquiries or request for information shall be submitted to the procurement representative in writing and shall contain the requester's name, address, and telephone number. The

Procurement Services office may issue an addendum in response to any inquiry received, which changes or clarifies the terms, provisions, or requirements of the solicitation. The proposer should not rely on any representation, statement or explanation whether written or verbal, other than those made in this solicitation document or in any addenda issued. Where there appears to be a conflict between this solicitation and any addenda, the last addendum issued shall prevail. It is the proposer's responsibility to ensure receipt of all addenda and any accompanying documentation. Failure to acknowledge each addendum may prevent the proposal from being considered for award.

**D. Contents of Solicitation and Proposers' Responsibilities**

It is the responsibility of the proposer to become thoroughly familiar with the requirements, terms, and conditions of this solicitation. Pleas of ignorance of these matters by the proposer of conditions that exist or may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the proposer.

**E. Restricted Discussions**

From the date of issuance of this solicitation until final County action, vendors should not discuss the solicitation or any part thereof with any employee, agent, or any other representative of the County except as expressly authorized by the designated procurement representative. The only communications that shall be considered pertinent to this solicitation are appropriately signed written documents from the vendor to the designated procurement representative and any relevant written document promulgated by the designated procurement representative.

**F. Change or Withdrawal of Proposals**

1. Changes to Proposal- Prior to the scheduled due date, a proposer may change its proposal by submitting a new proposal specified in the solicitation with a letter on the firm's letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original proposal.

2. Withdrawal of Proposal – A proposal shall be irrevocable unless the proposal is withdrawn as provided herein. A proposal may be withdrawn, either physically or by written notice, at any time prior to the proposal due date. If withdrawn by written notice, that notice must be addressed to, and received by, the designated procurement representative prior to the designated receipt date and time. A proposal may also be withdrawn after expiration of the designated acceptance period, and prior to award, by submitting a letter to the designated procurement representative. The letter must be on company letterhead and signed by an authorized agent of the proposer.

**G. Conflicts within the Solicitation**

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Pricing Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Proposal Price Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions. It is incumbent upon the vendor to identify such conflicts to the designated procurement representative prior to the proposal due date.

**H. Prompt Payment Terms**

It is the policy of the County that payment for all purchases by County agencies shall be made in a timely manner and that interest payments will be made on late payments in accordance with Part VII, Chapter 218, Florida Statutes, known as the Florida Prompt Payment Act. The proposer may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during proposal evaluation. Proposers are requested to provide prompt payment terms in the space provided on the signature page of the solicitation.

**3.3 PREPARATION OF PROPOSALS**

- A. The Pricing Section of this solicitation defines requirements of items to be purchased, and must be completed and submitted with the proposal. Use of any other form or alteration of the form may result in rejection of the proposal

- B. The proposal submitted must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the bid to be rejected.
- C. An authorized agent of the proposer's firm must sign the proposal. **FAILURE TO SIGN THE PROPOSAL MAY BE CAUSE TO REJECT THE PROPOSAL.**
- D. The proposer may submit alternate proposal(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate proposal must meet or exceed the minimum requirements and be submitted as a separate proposal marked "Alternate Proposal".
- E. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.
- F. Any proposal received after the designated receipt date through no fault or error of the County will be considered late, and, except under the most exceptional circumstances, may not be considered for award.

### 3.4 COLLUSION

Where two (2) or more related parties, as defined herein, each submit a proposal for the same contract, such proposals shall be presumed to be collusive. Related parties shall mean proposer or the principals thereof which have a direct or indirect ownership interest in another proposer for the same contract or in which a parent company or the principals thereof of one proposer have a direct or indirect ownership interest in another proposer for the same contract. Furthermore, any prior understanding, agreement, or connection between two (2) or more corporations, firms, or persons submitting a proposal for the same materials, supplies, services, or equipment shall also be presumed to be collusive. Proposals found to be collusive shall be rejected. Proposers which have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred. Any contract resulting from collusive bidding may be terminated for default.

### 3.5 PROHIBITION AGAINST CONTINGENT FEES

The vendor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the vendor to solicit or secure the contract and that they have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the vendor, any consideration contingent upon or resulting from the award or making of the contract.

### 3.6 CONTRACTING WITH COUNTY EMPLOYEES

Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the County Attorney prior to submittal of a response to contract with the County. The affected employee shall disclose the employee's assigned function within the County and interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract.

### 3.7 INCURRED EXPENSES

This RFP does not commit the County to make an award nor shall the County be responsible for any cost or expense which may be incurred by any proposer in preparing and submitting a proposal, or any cost or expense incurred by any proposer prior to the execution of a purchase order or contract agreement. By submitting a proposal, the proposer also agrees that the County bears no responsibility for any costs associated with the preparation of the proposal and/or any administrative or judicial proceedings resulting from this solicitation process.

### 3.8 COUNTY IS TAX-EXEMPT

The County is generally exempt from Federal Excise Taxes and all State of Florida sales and use taxes. Do not include any tax on any item or service. The County will sign an exemption certificate if submitted by the contractor. Contractors doing business with the County are not exempt from paying sales tax to their suppliers for

materials to fulfill contractual obligations with the County, nor shall any contractor be authorized to use any of the County's Tax Exemptions in securing such materials.

### 3.9 PROPRIETARY/CONFIDENTIAL INFORMATION

Proposers are hereby notified that all information submitted as part of, or in support of proposal submittal will be available for public inspection after the proposal due date in compliance with Chapter 119 of the Florida Statutes (the "Public Record Act"). The proposer should not submit any information in response to this RFP which the proposer considers proprietary or confidential. The submission of any information to the County in connection with this solicitation shall be deemed conclusively to be a waiver from release of the submitted information unless such information is exempt or confidential under the Public Records Act.

### 3.10 CANCELLATION OF SOLICITATION

The County reserves the right to cancel, in whole or in part, any solicitation when doing so reflects the best interest of the County.

### 3.11 AWARD

- A. The contract resulting from this solicitation may be awarded to the responsible proposer which submits a proposal determined to provide the best value to the County with price, technical, and other applicable factors considered. The County reserves the right to reject any and all proposals, to waive irregularities or technicalities and to re-advertise for all or any part of this solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
- B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low bid or in whichever manner deemed in the best interest of the County. This provision specifically supersedes any method of award criteria stated in the solicitation when such action is clearly necessary to protect the best interests of the County.
- C. The County reserves the right to reject any and all proposals if it is determined that prices are excessive or determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
- D. Award of this solicitation will only be made to firms that satisfy all necessary legal requirements to do business with the County. The County may conduct a pre-award inspection of the proposer's site or hold a pre-award qualification hearing to determine if the proposer is capable of performing the requirements of this solicitation.
- E. The proposer's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the responsibility of a proposer that submitted a proposal under this solicitation.
- F. Any tie situations will be resolved in consonance with current written procedure in that regard.
- G. Award of the contract resulting from this solicitation may be predicated on compliance with and submittal of all required documents as stipulated in the solicitation.
- H. A vendor wishing to protest any award decision resulting from this solicitation shall do so as set forth in the County's Purchasing Procedure Manual. It is incumbent upon the vendor to be aware of the posting of any associated award recommendation. Any protest received after the contract award date may be rejected.

### 3.12 GENERAL CONTRACT CONDITIONS

The contract shall be binding upon and shall inure to the benefit of each of the parties and of their respective successors and permitted assigns. The contract may not be amended, released, discharged, rescinded or abandoned, except by a written instrument duly executed by each of the parties hereto. The failure of any party hereto at any time to enforce any of the provisions of the contract will in no way constitute or be construed as a waiver of such provision or of any other provision hereof, nor in any way affect

the validity of, or the right thereafter to enforce, each and every provision of the contract. Any dispute arising during the course of contract performance that is not readily rectified by coordination between the vendor and the County user department shall be referred to Procurement Services office for resolution.

### **3.13 OTHER AGENCIES**

With the consent of the vendor, other agencies may make purchases in accordance with the contract. Such purchases shall be governed by the same terms and conditions as stated herein with the exception of the change in agency name.

### **3.14 CONTRACT EXTENSION**

The County has the unilateral option to extend a contract for up to ninety (90) calendar days beyond the current contract period. In such event, the County will notify the vendor(s) in writing of such extensions. The contract may be extended beyond the initial ninety (90) day extension upon mutual agreement between the County and the vendor(s). Exercise of the above options requires the prior approval of the Director of Procurement Services.

### **3.15 WARRANTY**

All warranties express and implied, shall be made available to the County for goods and services covered by this solicitation. All goods furnished shall be fully guaranteed by the vendor against factory defects and workmanship. At no expense to the County, the vendor shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty period. The special conditions of the solicitation may supersede the manufacturer's standard warranty.

### **3.16 ESTIMATED QUANTITIES**

Estimated quantities or dollars are for vendor's guidance only. No guarantee is expressed or implied as to quantities or dollar value that will be used during the contract period. The County is not obligated to place any order for a given amount subsequent to the award of this solicitation. The County may use estimated quantities in the award evaluation process. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other entities that may utilize this contract. In no event shall the County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

### **3.17 NON-EXCLUSIVITY**

It is the intent of the County to enter into an agreement that will satisfy its needs as described within this solicitation. However, the County reserves the right to perform, or cause to be performed, all or any of the work and services herein described in the manner deemed to represent its best interests. In no case will the County be liable for billings in excess of the quantity of goods or services actually provided under this contract.

### **3.18 CONTINUATION OF WORK**

Any work that commences prior to, and will extend, beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the vendor, continue until completion without change to the then current prices, terms and conditions.

### **3.19 LAWS, RULES, REGULATIONS AND LICENSES**

The vendor shall comply with all federal, state, and local laws and regulations applicable to provision of the goods and/or services specified in this solicitation. During the term of the contract the vendor assures that it is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, in that the vendor does not on the grounds of race, color, national origin, religion, sex, age, disability or marital status, discrimination in any form or manner against the end/or employees or applicants for employment. The vendor understands that any contract is conditioned upon the veracity of this statement.

### **3.20 SUBCONTRACTING**

Unless otherwise stipulated herein, the vendor shall not subcontract any portion of the work without the prior written consent of the County. Subcontracting without the prior consent of the County may result in termination of the contract for default.

### **3.21 ASSIGNMENT**

The vendor shall not assign or transfer any contract resulting from this solicitation, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

### **3.22 RESPONSIBILITY AS EMPLOYER**

The employee(s) of the vendor shall be considered at all times its employee(s), and not an employee(s) or agent(s) of the County. The contractor shall provide employee(s) capable of performing the work as required. The County may require the contractor to remove any employee it deems unacceptable. All employees of the contractor may be required to wear appropriate identification.

### **3.23 INDEMNIFICATION**

To the extent permitted by law, the vendor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the vendor or its employees, agents, servants, partners, principals or subcontractors. The vendor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The vendor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the vendor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

### **3.24 MODIFICATION OF CONTRACT**

Any contract resulting from this solicitation may be modified by mutual consent of duly authorized parties, in writing through the issuance of a modification to the contract and/or purchase order as appropriate. This presumes the modification itself is in compliance with all applicable County procedures.

### **3.25 TERMINATION FOR CONVENIENCE**

The County, at its sole discretion, reserves the right to terminate this contract upon thirty (30) days written notice. Upon receipt of such notice, the vendor shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the vendor prior to notice of termination. The County shall be the sole judge of "reasonable costs."

### **3.26 TERMINATION DUE TO UNAVAILABILITY OF CONTINUING FUNDING**

When funds are not appropriated or otherwise made available to support continuation of performance in a current or subsequent fiscal year, the contract shall be cancelled and the vendor shall be reimbursed for the reasonable value of any non-recurring costs incurred amortized in the price of the supplies or services/tasks delivered under the contract.

### **3.27 TERMINATION FOR DEFAULT**

The County reserves the right to terminate this contract, in part or in whole, or affect other appropriate remedy in the event the vendor fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the vendor in accordance with the County ordinances, resolutions and/or administrative orders. The vendor

will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the vendor.

### **3.28 FRAUD AND MISREPRESENTATION**

Any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity with such vendor held responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

### **3.29 RIGHT TO AUDIT**

The COUNTY reserves the right to require CONTRACTOR to submit to an audit by any auditor of the COUNTY's choosing. CONTRACTOR shall provide access to all of its records which relate directly or indirectly to this Agreement at its place of business during regular business hours. CONTRACTOR shall retain all records pertaining to this Agreement and upon request make them available to the COUNTY for three (3) years following expiration of the Agreement. CONTRACTOR agrees to provide such assistance as may be necessary to facilitate the review or audit by the COUNTY to ensure compliance with applicable accounting and financial standards. Additionally, CONTRACTOR agrees to include the requirements of this provision in all contracts with subcontractors and material suppliers in connection with the work performed hereunder. If an audit inspection or examination pursuant to this section discloses overpricing or overcharges of any nature by the CONTRACTOR to the COUNTY in excess of one percent (1%) of the total contract billings, in addition to making adjustments for the overcharges, the reasonable actual cost of the COUNTY's audit shall be reimbursed to the COUNTY by the CONTRACTOR. Any adjustments and/or payments which must be made as a result of any such audit or inspection of the CONTRACTOR's invoices and/or records shall be made within a reasonable amount of time, but in no event shall the time exceed ninety (90) days, from presentation of the COUNTY's audit findings to the CONTRACTOR.

### **3.30 PUBLIC RECORDS**

All electronic files, audio and/or video recordings, and all papers pertaining to any activity performed by the vendor for or on behalf of the County shall be the property of the County and will be turned over to the County upon request. In accordance with Chapter 119, Florida Statutes, each file and all papers pertaining to any activities performed for or on behalf of the County are public records available for inspection by any person even if the file or paper resides in the vendor's office or facility. The vendor shall maintain the files and papers for not less than three (3) complete calendar years after the project has been completed or terminated, or in accordance with any grant requirements, whichever is longer. Prior to the close out of the Contract, the vendor shall appoint a records custodian to handle any records request and provide the custodian's name and telephone number(s) to the County.

### **3.31 GOVERNING LAWS**

The interpretation, effect, and validity of any contract(s) resulting from this solicitation shall be governed by the laws and regulations of the State of Florida, and Lake County, Florida. Venue of any court action shall be in Lake County, Florida. In the event that a suit is brought for the enforcement of any term of the contract, or any right arising there from, the parties expressly waive their respective rights to have such action tried by jury trial and hereby consent to the use of non-jury trial for the adjudication of such suit.

### **3.32 STATE REGISTRATION REQUIREMENTS**

Any corporation submitting a bid in response to this RFP shall

either be registered or have applied for registration with the Florida Department of State in accordance with the provisions of Chapter 607, Florida Statutes. A copy of the registration/ application may be required prior to award of a contract. Any partnership submitting a bid in response to this RFP shall have complied with the applicable provisions of Chapter 620, Florida Statutes. For additional information on these requirements, please contact the Florida Secretary of State's Office, Division of Corporations, 800.755.5111 (<http://www.dos.state.fl.us>).

### **3.33 PRIME CONTRACTOR**

The vendor awarded the contract shall act as the prime contractor and shall assume full responsibility for the successful performance under the contract. The vendor shall be considered the sole point of contact with regard to meeting all requirements of the contract. All subcontractors will be subject to advance review by the County in regards to competency and security concerns. After the award of the contract no change in subcontractors will be made without the consent of the County. The vendor shall be responsible for all insurance, permits, licenses, and related matters for any and all subcontractors. Even if the subcontractor is self-insured, the County may require the contractor to provide any insurance certificates required by the work to be performed.

### **3.34 FORCE MAJEURE**

The parties will exercise every reasonable effort to meet their respective obligations hereunder, but shall not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with revisions to Government law or regulation, acts of nature, acts or omissions of the other party, fires, strikes, national disasters, wars, riots, transportation problems and/or any other cause whatsoever beyond the reasonable control of the parties. Any such cause may be cause for appropriate extension of the performance period.

### **3.35 NO CLAIM FOR DAMAGES**

No claim for damages or any claim other than for an extension of time shall be made or asserted against the County because of any delays. No interruption, interference, inefficiency, suspension, or delay in the commencement or progress of the Work shall relieve the vendor of duty to perform, or give rise to any right to damages or additional compensation from the County. The vendor's sole remedy shall be the right to seek an extension to the contract time. However, this provision shall not preclude recovery of damages by the vendor for hindrances or delays due solely to fraud, bad faith, or active interference on the part of the County.

### **3.36 TRUTH IN NEGOTIATION CERTIFICATE**

For all lump-sum or cost-plus fixed fee agreements exceeding \$150,000, the awarded firm may be required to execute a truth in negotiation certificate stating that the wage rates and other factual unit costs are accurate, complete and current, at the time of contracting.

### **3.37 GRANT FUNDING**

In the event any part of the contract is to be funded by federal, state, or other local agency monies, the vendor hereby agrees to comply with all requirements of the funding entity applicable to the use of the monies, including full application of requirements involving the use of minority firms, women's business enterprises, and labor surplus area firms. Vendors are advised that payments under the contract may be withheld pending completion and submission of all required forms and documents required of the vendor pursuant to the grant funding requirements. A copy of the requirements shall be supplied to the vendor by the County upon request.

## SUBJECT: FIRE PROTECTION SYSTEM SUPPORT FOR COUNTY BUILDINGS

## NOTES:

- Lake County is exempt from all taxes (Federal, State, and Local). Pricing should be less all taxes. A Tax Exemption Certificate will be furnished upon request.
- The Contractor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being “estimated” quantities, Contractors are advised to review the “Estimated Quantities” clause contained in Section 3 of this solicitation.
- Each price offered in your bid shall be a firm-fixed price, exclusive of any tax. Any bid containing a modifying or “escalator” clause not specifically stated in the solicitation will not be considered.
- All pricing submitted shall remain valid for a 90 day period. By signing and submitting a response to this solicitation, the Contractor has specifically agreed to this condition.

## ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: Complete Part I or Part II, whichever applies

<b>Part I:</b>
<p>The bidder must list below the dates of issue for each addendum received in connection with this RFP:</p> <p>Addendum #1, Dated: _____</p> <p>Addendum #2, Dated: _____</p> <p>Addendum #3, Dated: _____</p> <p>Addendum #4, Dated: _____</p>
<b>Part II:</b>
<input type="checkbox"/> No Addendum was received in connection with this RFP.

## PRICING SECTION

Total Price for all services specified as standard services on the pricing tables: \$\_\_\_\_\_

Identify below the management facility/office from which services under this project will be supported (see provision 1.16 of this RFP):

Facility Type: \_\_\_\_\_

Primary Point of Contact: \_\_\_\_\_

Name

Title

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

**By Signing this Bid the Bidder Attests and Certifies that:**

- It satisfies all legal requirements (as an entity) to do business with the County.
- The undersigned Contractor acknowledges that award of a contract may be contingent upon a determination by the County that the Contractor has the capacity and capability to successfully perform the contract.
- The bidder hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this bid document and any contract(s) and/or other transactions required by award of this solicitation.

**Certification Regarding Acceptance of County Electronic Payable Process**

Contractor will accept payment through the County's VISA- based electronic payment system: ☐ Yes ☐ No

**Purchasing Agreements with Other Government Agencies**

This section is optional and will not affect contract award. If Lake County awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize this contract shall be responsible for its own purchases and shall be liable only for materials or services ordered and received by it. ☐ Yes ☐ No (Check one)

**Certification Regarding Felony Conviction**

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? ☐ Yes ☐ No (Check one)

**Conflict of Interest Disclosure Certification**

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

**DUNS Number** (Insert if this action involves a federal funded project): \_\_\_\_\_

**General Contractor Information and Proposal Signature:**

Firm Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Mailing Address (if different): \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 FEIN No. \_\_\_\_\_ - \_\_\_\_\_ Prompt Payment Terms: \_\_\_\_\_ % \_\_\_\_\_ days, net \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Award of Contract by the County: (Official Use Only)**

By signature below, the County confirms award to the above-identified Contractor under the above identified solicitation. A separate purchase order will be generated by the County to support the contract.

**Contractor awarded as:**

☐ Sole Contractor ☐ Multiple Award Contractor (unit price basis)  
☐ Multiple Award Contractor (spot bid) ☐ Primary Contractor for  
 items: \_\_\_\_\_  
☐ Secondary Contractor for  
 items: \_\_\_\_\_ ☐ Other status: \_\_\_\_\_

Signature of authorized County official: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_ Title: \_\_\_\_\_

Purchase Order Number assigned to this contract for billing purposes: \_\_\_\_\_

**THE FOLLOWING DOCUMENTS ARE ATTACHED**

**Attachment 1: Work References**

**Attachment 2: Pricing Tables**

**ATTACHMENT 1: WORK REFERENCES**

Agency	
Address	
City,State,ZIP	
Contact Person	
Telephone	
Date(s) of Service	
Type of Service	
Comments:	

Agency	
Address	
City,State,ZIP	
Contact Person	
Telephone	
Date(s) of Service	
Type of Service	
Comments:	

Agency	
Address	
City,State,ZIP	
Contact Person	
Telephone	
Date(s) of Service	
Type of Service	
Comments:	

## ATTACHMENT 2: PRICING TABLES

## SECTION A: STANDARD WORK ITEMS

Building Name	Street	City	Facility Fire Extinguisher & Suppression Count	Facility Fire Extinguisher & Suppression Size	Fire Alarm Type	Fire Alarm & Suppression Location	Fire Sprinkler Y or N	Facility Fire Extinguisher & Suppression Cost/year	Fire Alarm Cost/year	Fire Sprinkler Cost/Year
Astor Recreational Center	54835 Alco Rd	Astor	1	5lb. ABC			No	\$		
Astor Residential Drop-Off	Astor Transfer Rd	Astor	1	5lb. ABC			No	\$		
Fire Station 10 (was 12)	23023 SR 40	Astor	3	10lb. ABC	Firelite 5024	Mech Room	No	\$	\$	
Library - Astor	54905 Alco Rd	Astor	3	10lb. ABC			No	\$		
Tower-Astor	23025 SR 40	Astor	2	10lb. ABC 10lb. CO2			No	\$		
Fire Station 11 (was 46)	47544 SR 19	Altoona	2	5lb. ABC			No	\$		
Fire Station 14 (was 44)	42700 SR 19	Altoona	1	10lb. ABC			No	\$		
McTureous House	42100 SR 19	Altoona	1	5lb. ABC			No	\$		
Fire Station 77 (was 71)	25028 Kirkwood Av	Astatula	1	20lb. CO2			No	\$		
Tower-Astatula	26312 CR 561	Astatula	2	15 lb. ABC 10lb. CO2			No	\$		
Adkins House	55420 Front St	Astor	1	5lb. ABC			No	\$		
Ellis Acres	25302 CR 42	Paisley	2	5lb. ABC			No	\$		
Fire Station 13 (was 21)	25250 CR 42	Paisley	3	10lb. ABC	Firelite MS9200	Lobby/Elec Room	Yes	\$	\$	\$
Fire Station 13 (was 21)	25250 CR 42	Paisley	1 - Ansul (kitchen hood)			Kitchen		\$		
Library - Paisley	24954 CR 42	Paisley	3	5lb. ABC			No	\$		

## SECTION 5 – ATTACHMENTS

RFP No: 11-0217

Paisley Residential Drop-Off	44225 Spring Creek Rd	Paisley	0				No				
Tower-Station 13	25250 County Rd 42	Paisley	2	15lb. ABC 10lb. CO2			No	\$			
Community Center - Paisley	24954 CR 42	Paisley	4	5lb. ABC			No	\$			
American Legion	40924 SR 19	Umatilla	3	2 - 5lb ABC 20lb. ABC			No	\$			
Area III Road Maintenance	19720 5th St	Umatilla	2	5lb. ABC 10lb. ABC			No	\$			
Community Center - Umatilla	17107 Ball Park Rd	Umatilla	3	5lb. ABC			No	\$			
Fire Station 19 (was 47)	38816 Carroll St	Umatilla	1	15lb. ABC			No	\$			
Fire Station 20 (was 43)	37711 SR 19	Umatilla	3	15lb. ABC			No	\$			
Health Clinic - Umatilla	249 Collins Av	Umatilla	8	7-10lb. ABC 5lb. ABC	Firelite	Computer Room	Yes	\$			
Park - North Lake (Playground Restroom)	40430 Roger Giles Rd	Umatilla	1	5lb. ABC			No	\$			
Park - North Lake (Soccer Concession)	40420 Roger Giles Rd	Umatilla	1	5lb. ABC			No	\$			
Park - North Lake (Baseball Concession)	40400 Roger Giles Rd	Umatilla	1	5lb. ABC			No	\$			
Park - North Lake (Maintenance)	40430 Roger Giles Rd	Umatilla	1	5lb. ABC			No	\$			
Tower-Umatilla SBA	19430 E. 3rd St	Umatilla	2	15lb. ABC 10lb. CO2			No	\$			
Community Center - Forest Hills	31039 Lake Mack Rd	Deland	1	5lb. ABC			No	\$			
Fire Station 15 (was 35)	40601 Palm Dr	Pine Lakes	2	15lb. ABC			No	\$			
Pine Lakes Residential Drop-Off	32520 SR 44	Pine Lakes	0				No				
Fairgrounds - Arena	2101 County Rd 452	Eustis	1	15lb. ABC			No	\$			

## SECTION 5 – ATTACHMENTS

RFP No: 11-0217

Fairgrounds - Ash Ford Bldg.	2101 County Rd 452	Eustis	3	5lb. ABC			No	\$			
Fairgrounds - Clements Bldg.	2101 County Rd 452	Eustis	2	5lb. ABC			No	\$			
Fairgrounds - Expo Bldg.	2101 County Rd 452	Eustis	8	7-5lb. ABC 15lb. ABC	Simplex 2001	Office	No	\$	\$		
Fairgrounds - Laroe Pavilion	2101 County Rd 452	Eustis	1	5lb. ABC			No	\$			
Fairgrounds - Mayo Bldg.	2101 County Rd 452	Eustis	1	10lb. ABC			No	\$			
Fire Station 21 (was 33)	25100 County Rd 44A	Eustis	1	15lb. ABC			No	\$			
Fire Station 27 (was 42)	19212 SR 44	Eustis	2	10lb. ABC			No	\$			
Health Clinic - Eustis Van Dee	14 N. Eustis St.	Eustis	3	5lb. ABC			No	\$			
Health Department Administration	16140 Hwy 441 So	Eustis	5	5lb. ABC			No	\$			
Public Works	437 Ardice	Eustis	7	5lb. ABC	Silent Knight	W. Mech. Room	Yes	\$	\$	\$	
Sheriff's Vehicle Maintenance	1925 McDonald Av	Eustis	8	7-5lb. ABC 10lb. ABC			No	\$			
Sheriff's Vehicle Maintenance	1925 McDonald Av	Eustis	1 - Ansul System			Paint Spray Booth		\$			
Tag Office - Triangle	15733 Dora Av	Eustis	3	5lb. ABC			No	\$			
Tower-Royal Trails	30301 Seagrape Ave	Eustis	2	15lb. ABC 10lb. CO2			No	\$			
Elections Support Center	701 S Rositer St	Mt Dora	8	5lb. ABC			Yes	\$			
Fire Station 78	16345 CR 448	Lake Jem	3	10lb. ABC	Silent Knight	Lobby	Yes	\$	\$	\$	
Fire Station 78	16345 CR 448	Mt Dora	1 - Ansul (Kitchen Hood)			Kitchen		\$			
Tower-Mt Dora Water Treatment	1870 SR 46	Mt Dora	2	15lb. ABC 10CO2			No	\$			

## SECTION 5 – ATTACHMENTS

RFP No: 11-0217

Library - East Lake	31340 County Rd 437	Sorrento	4	3-10lb. ABC 15lb. ABC			No	\$				
Tower-Sorrento	27020 CR 46A	Sorrento	2	10lb. ABC 10CO2			No	\$				
Fire Station 39 (was 31)	31431 Walton Health	Sorrento	2	5lb. ABC			No	\$				
Community Center - Ferndale	15307 Ferndale Comm. Rd	Ferndale	1	5lb. ABC			No	\$				
Ferndale Storage	15303 Ferndale Comm. Rd	Ferndale	1	5lb. ABC			No	\$				
Fire Station 83	15303 Ferndale Comm Rd	Ferndale	1	5lb. ABC			No	\$				
Fire Station 53 (was 62)	2505 Spring Lake Rd	Fruitland Pk	3	5lb. ABC			No	\$				
Fire Station 52 (was 61)	306 W. Hermosa St	Lady Lake	1	10lb. ABC			No	\$				
Fire Station 54 (was 66)	6200 Lake Griffin Rd	Lady Lake	0				No					
Lady Lake Residential Drop-Off	1200 Jackson St	Lady Lake	0				No					
North Lake Clerk Office	902 Avenida Central	Lady Lake	2	5lb. ABC			No	\$				
Sheriff LaGrande Lady Lake	108 LaGrande Blvd	Lady Lake	2	5lb. ABC			No	\$				
Tag Office - Lady Lake	918 Avenida Central St	Lady Lake	2	5lb. ABC			No	\$				
Tower-Lady Lake	1113 Teal Lane	Lady Lake	2	10lb. ABC 10lbCO2			No	\$				
Area I Road Maintenance	2310 W. Griffin Rd	Leesburg	4	10lb. ABC 3 - 5lb. ABC			No	\$				
BCC Warehouse/Clerk's Warehouse	32400 County Rd 473	Leesburg	11	3-5lb. ABC 7-15lb. ABC 1-10lb. ABC	2 - Silent Knight 5207	Lobby/ Entrance	Yes	\$			\$	\$
Fire Station 59 (was 65)	1201 Lewis Rd	Leesburg	1	10lb. ABC			No	\$				
Fire Station 70 (was 53)	531 Sunnyside Dr	Leesburg	1	10lb. ABC			No	\$				

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Fire Station 71 (was 51)	11305 Park Av	Leesburg	3	2-10lb. ABC 1-5lb. ABC			No	\$	
Fire Station 72 (was 52)	12340 County Rd 44	Leesburg	1	5lb. ABC			No	\$	
Fire Station 82 (was 85)	24939 US Hwy 27	Leesburg	0				No		
Health Clinic - Leesburg	2113 W. Griffin Rd	Leesburg	0				No		
Pear Park - Grounds	5336 University Av	Leesburg	1	10lb. ABC			No	\$	
Pear Park Office Bldg. lb.1	5336 University Av	Leesburg	3	2-10lb. ABC 1-15lb. ABC			No	\$	
Sheriff - Lake Square Mall	10401 US Hwy 441	Leesburg	0				No		
Sheriff's Aircraft Hangar	328-340 Echo Dr	Leesburg	3	2-16lb. CO2 1-5lb. ABC			No	\$	
Tag Office - Leesburg	1340 Citizens Blvd	Leesburg	2	5lb. ABC			No	\$	
Tower-Leesburg DOT	548 S. 14th St	Leesburg	2	10lb. CO2 15lb. ABC			No	\$	
Tower-Leesburg Mall Water	10399 US Hwy 441	Leesburg	2	10lb. CO2 15lb. ABC			No	\$	
Vehicle Maintenance Chemical Shed	2300 W. Griffin Rd	Leesburg	0				No		
Vehicle Maintenance Heavy-duty Shop	2300 W. Griffin Rd	Leesburg	3	5lb. ABC 2-10lb. ABC			No	\$	
Vehicle Maintenance Light- duty Shop	2300 W. Griffin Rd	Leesburg	4	5lb. ABC 3-15lb. ABC			No	\$	
Vehicle Maintenance Storage Bldg.	2300 W. Griffin Rd	Leesburg	0				No		
Vehicle Maintenance Tire Shop	2300 W. Griffin Rd	Leesburg	2	10lb.			No	\$	
Women's Wellness Center	9836 S. Hwy 441	Leesburg	0				No		
Area II Road Maintenance	609 Diston Ave.	Minneola	2	5lb. ABC 10lb. ABC			No	\$	

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South Battalion Chief	609 Diston Ave.	Minneola	1	5lb. ABC			No	\$		
South Lake Clerk	800 North U.S. Hwy. 27 City Hall	Minneola	0				No			
Fire Station 109 (was 91)	11630 Lakeshore Dr	Clermont	2	5lb. ABC 10lb. ABC			No	\$		
Fire Station 110 (was 93)	6234 County Rd 561	Clermont	1	10lb. ABC	Firelite MSSUD	Day Room	No	\$	\$	
Fire Station 110 (was 93)	6234 County Rd 561	Clermont	1 - Ansul (Kitchen Hood)			Kitchen				
Fire Station 112 (was 94)	16240 County Rd 474	Clermont	4	10lb. ABC	Silent Knight	Day Room	No	\$	\$	
Health Clinic - Clermont	560 W. Desoto St	Clermont	2	5lb. ABC			No	\$		
Library - Cagan Crossings	16729 Cagan Oaks	Clermont	11	10lb. ABC	EST	Mech. Room	yes	\$	\$	\$
Loghouse Residential Drop-Off	Loghouse Landfill Rd.	Clermont	0				No			
Sheriff's South Lake Substation	15855 SR50	Clermont	6	10lb.	Silent Knight	Room 113	Yes	\$	\$	\$
Tag Office - South Lake	194 N. US27 @Citrus Tower	Clermont	2	5lb.			No	\$		
Tower-Buckhill	21923 S. Buckhill Rd	Clermont	2	10lb.CO2 15lb. ABC			No	\$		
Tower-Minneola	18250 Scrub Jay Lane	Clermont	2	10lb.CO2 15lb. ABC			No	\$		
Tower-Orange Mountain	8325 N. Bradshaw Rd	Clermont	2	10lb.CO2 15lb. ABC			No	\$		
Tower-Progress Energy	14237 SR 50	Clermont	2	10lb.CO2 15lb. ABC			No	\$		
Tower-Station 112	16300 CR 474	Clermont	2	10lb.CO2 15lb. ABC			No	\$		
Communication Maintenance Facility	20415 Independence Blvd	Groveland	0				No			
Fire Station 111 (was 98)	8805 Bay Lake Rd (CR 565)	Groveland	2	5lb. ABC 15lb. ABC			No	\$		

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Library - M. Baysinger	756 W. Broad St	Groveland	3	10lb. ABC			No	\$		
Sheriff Empire Church Rd Warehouse	12345 Dry Fork Road	Groveland	4	10lb. ABC			No	\$		
Tourist Welcome Center	20763 US HWY 27	Groveland	3	5lb. ABC	Silent Knight	Mech. Room	No	\$	\$	
Tower-Groveland	12331 Dry Fork Rd	Groveland	2	10lb. CO2 15lb. ABC			No	\$		
Vehicle Maintenance Facility (New)	20423 Independence Blvd	Groveland	0				No			
Fire Station 76 (was 81)	8819 County Rd 48	Yalaha	0				No			
Covanta Incinerator	3830 Rogers Ind Rd	Okahumpka	1	5lb. ABC			No	\$		
Tower-Leesburg Water Treatment	1550 CR 470	Okahumpka	2	10lb. CO2 15lb. ABC			No	\$		
320 W Main St	320 W Main St	Tavares	9	2-10lb. ABC 7-5lb. ABC	Honeywell	1st Floor Computer Room	Yes	\$	\$	\$
320 W Main St	320 W Main St	Tavares	2 – FM200 System			Computer Rooms		\$		
323 N Sinclair Ave	323 N Sinclair Ave	Tavares	2	5lb. ABC			No	\$		
Ag Center Greenhouses	30208 SR 19	Tavares	2	5lb. ABC			No	\$		
Agricultural Center	1951 Woodlea Rd	Tavares	9	5lb. ABC	Silent Knight	Lobby	No	\$	\$	
Animal Control	28123 County Rd 561	Tavares	2	10lb. ABC	Silent Knight	Boiler Room	No	\$	\$	
Building E	1300 Duncan Dr. (Hwy 19)	Tavares	4	5lb. ABC			No	\$		
Central Energy Plant - 1975	315 W. Main St (Bldg. 75)	Tavares	2	10lb. ABC	Simplex	2nd Floor Fire Control Room (CAB)	Yes	\$	\$	\$
Central Energy Plant - 1990	551 W. Main St (CEP 90)	Tavares	2	10lb. ABC	Pyrotechnics	Entrance Main Jail	Yes	\$	\$	\$
Central Energy Plant - 2009	445 W. Alfred St.	Tavares	3	5lb. ABC	Honeywell	Office	Yes	\$	\$	\$

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County Administration Building	315 W. Main St (Bldg. A)	Tavares	31	1-10lb. ABC 30-5lb. ABC	Simplex	2nd Floor Fire Control Room	Yes	\$	\$	\$
County Administration Building	315 W. Main St (Bldg. A)	Tavares	1 – FM200 System			Computer Room		\$		
Detention Center	551 W. Main St	Tavares	61	27-5lb. ABC 34-10lb. ABC	Pyrotechnics	Lobby Fire Control Room	Yes	\$	\$	\$
Detention Center	551 W. Main St	Tavares	1 - Ansul (Kitchen Hood)			Kitchen		\$		
Environmental Lab	13100 County Landfill Rd	Tavares	5	3-5lb. ABC 10lb. ABC 15lb. ABC			No	\$		
Environmental Services Administration	13130 County Landfill Rd	Tavares	2	10lb. ABC 15lb. ABC			No	\$		
Fuel Station Office	12835 County Landfill Rd	Tavares	2	5lb. ABC			No	\$		
Fuel Station Gas Pumps	12835 County Landfill Rd	Tavares	Ansul System			Gas Pumps		\$		
Guardian Ad Litem	418 Alfred St	Tavares	6	5lb. ABC			No	\$		
Haz-Mat Storage	13100 County Landfill Rd	Tavares	2	10lb. ABC			No	\$		
Haz-Mat Trailer	13100 County Landfill Rd	Tavares	2	5lb. ABC			No	\$		
Historic Courthouse	317 W. Main St	Tavares	14	13-5lb. ABC 1-10lb. ABC	Simplex	2nd Floor Fire Control Room (CAB)	Yes	\$	\$	\$
Historic Courthouse	317 W. Main St	Tavares	1 – FM200 System			Computer Room		\$		
Horticultural Center	1952 Woodlea Rd	Tavares	2	5lb. ABC			No	\$		
Judicial Center	550 W. Main St	Tavares	16	2-5lb. ABC 6-10lb. ABC 8-15lb. ABC	Pyrotechnics	1st Floor Fire Control Room	Yes	\$	\$	\$
Judicial Center	550 W. Main St	Tavares	1 – FM200 System			Computer Room		\$		
Library Services	2401 Woodlea Rd	Tavares	2	5lb. ABC			No	\$		
MIS Storage (2 Bldg.)	13100 County Landfill Rd	Tavares	1	5lb. ABC			No	\$		

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Mosquito Control Chemical Storage	401 S. Bloxham Av	Tavares	1	16lb. CO2			No	\$		
Mosquito Control Paint/Service	401 S. Bloxham Av	Tavares	3	2-10lb. ABC 5lb. ABC			No	\$		
Parking Garage	200 N Sinclair	Tavares	2	5lb. ABC			No	\$		
Prelude	551 W. Main St	Tavares	Included in Jail count		Honeywell	Main Hallway Fire Control Room	Yes		\$	\$
Property Records Storage	313 S. Bloxham Av	Tavares	2	5lb. ABC	Radonics	Mech. Room	Yes	\$	\$	\$
Public Defender	123 N. Sinclair Av	Tavares	8	6-5lb. ABC 2-10lb. ABC	Edwards	Room 102	Yes	\$	\$	\$
Public Records Center	122 E. Main St	Tavares	12	1-15lb. ABC 11-5lb. ABC	Securtron	South Exit	Yes	\$	\$	\$
Public Records Center	122 E. Main St	Tavares	1 – FM200 System			Computer – File Room		\$		
Recycle Facility	13130 County Landfill Rd	Tavares	1	5lb. ABC			No	\$		
Scalehouse	13130 County Landfill Rd	Tavares	1	10lb. ABC			No	\$		
Sheriff's Administration Building	360 Ruby St	Tavares	22	1-10lb. ABC 21-5lb. ABC	Simplex	2nd Floor Fire Control Room (CAB)	Yes	\$	\$	\$
Sheriff's Administration Building	360 Ruby St	Tavares	1 – FM200 System			Computer Room		\$		
Sheriff's Work Farm	13003 County Landfill Rd	Tavares	1	5lb. ABC			No	\$		
Special Projects Facility	12835 County Landfill Rd	Tavares	2	15lb. ABC	Silent Knight	South Wall	Yes	\$	\$	\$
Tower-Tavares Water	316 N. Ingraham Ave	Tavares	2	10lb. CO2 15lb. ABC			No	\$		
Traffic Operations	28127 CR 561	Tavares	10	2-16lb. CO2 8-10lb. ABC			No	\$		
WMFO	12835 County Landfill Rd	Tavares	3	5lb. ABC			No	\$		

Total Cost for each column:	\$	\$	\$
Grand Total For All Standard Work Items (total cost for each column added together, use this grand total for price entry on RFP page 31):	\$		

### OPTIONAL WORK / EQUIPMENT ITEM PRICING

	Estimated Quantity	Unit Price	Unit of Measure	Total Cost
Vehicle Fire Extinguisher Inspections (5lb)	1,500	\$ _____	/ Each	\$ _____
5lb ABC Fire Extinguishers	10	\$ _____	/ Each	\$ _____
10lb ABC Fire Extinguishers	10	\$ _____	/ Each	\$ _____
15lb ABC Fire Extinguishers	10	\$ _____	/ Each	\$ _____
5lb CO2 Fire Extinguishers	10	\$ _____	/ Each	\$ _____
10lb CO2 Fire Extinguishers	10	\$ _____	/ Each	\$ _____
15lb CO2 Fire Extinguishers	10	\$ _____	/ Each	\$ _____
Fire extinguisher mounting bracket for vehicle (material and labor to install)	10	\$ _____	/ Each	\$ _____
Fire extinguisher mounting bracket for facility (material and labor to install)	10	\$ _____	/ Each	\$ _____
Fire extinguisher cabinet for facility (material and labor to install)	10	\$ _____	/ Each	\$ _____
Technician Services (beyond monthly contract)	10		/ hour	\$ _____

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during business hours		\$ _____		
Helper Services (beyond monthly contract) during business hours.	10	\$ _____	/ hour	\$ _____
Technician Services (beyond monthly contract) after regular business hours.	10	\$ _____	/ hour	\$ _____
Helper Services (beyond monthly contract) after regular business hours.	10	\$ _____	/ hour	\$ _____
Additional work materials to be supplied as required by the work and as approved by the authorized County representative at cost plus:  _____ % mark-up.				